

Hartland Public Library
Board of Trustees Meeting Minutes
January 22, 2017

Present: Staff: Nancy Tusinski; **Trustees:** Bonnie Sargent, Colleen Lannon, Laura Bergstresser, Kristi Clemens, Julianne Harden.

The meeting was opened at **6:45 pm**.

1. The Board Welcomed Nancy to her first Board Meeting as the New Library Director.
2. **Review/Update Agenda.** No changes were made to the agenda.
3. **Public Comment.** There was no public comment.
4. **Secretary's Report.** The secretary's reports for November, December, and January will be reviewed at the February meeting.
5. **Treasurer's Report.** Halfway through the year, we are at roughly 50% of the budget. We still have a few special funds with small amounts of money in them, which we will spend down.
6. **Librarian's Report.** There is no librarian's report this month.
7. **FY18 Budget:** The Select Board talked about the proposed FY18 Library Budget at the first budget meeting and did not make any changes to it. They did not talk about the library budget at the 2nd or 3rd meetings, though the library building was discussed as part of upkeep of town buildings. The current plan is to re-roof the back half of the library this year.
8. **Dog Policy Review.** Mary Holland wrote a letter to the library asking us to reconsider our current dog policy, as it is very difficult for her elderly dog, Emma, to understand why she is no longer allowed into the library. After conversation, the Board reaffirmed our commitment to the current policy. However, although we can't provide an exception to the policy, we'd like to work with her to see if we can find a creative solution to the problem. For example, there are opportunities for animals to be in the library (e.g. as part of programs, as service animals) that would be consistent with our library policy.
9. **Cleaning Update.** We have hired Sarah Paine on a one-month trial basis. Staff and Trustees have noted that the library already looks much cleaner. We are comfortable offering her a one-year contract once the one-month trial period is over. In addition, for the next budget cycle (FY19), we might consider increasing the number of hours/budget for cleaning.

- 10. Maintenance Update:** There are some maintenance issues that require more immediate attention. We will create a list, prioritize it, and take it to the Select Board (with pictures). A painting list is also needed.
- 11. Welcome Reception.** We would like to host a welcome reception for Nancy—perhaps an afternoon tea. The proposed date is Friday, February 24, from 4-5:30. Julianne will organize the gathering and purchase the necessary materials (paper goods; supplies for tea—cream, sugar, etc.) and will solicit donations of baked goods from library employees, trustees, and the Friends of the Library.
- 12. Candidate Night.** The library is considering hosting a Candidates' Night in February—an informal gathering for anyone running for town office. More details will be forthcoming
- 13. February Meeting:** The next meeting is scheduled for February 26 at 7:00 pm.

The meeting was adjourned **at 8:06 pm.**