

Hartland Library Board of Trustees Meeting
July 27, 2017

In attendance: Nancy Tusinski, Laura Bergstresser, Kristi Clements, Sarah Stewart Taylor

Also present: David Ormiston

The meeting was called to order at 8:36 a.m.

The minutes from the July meeting were approved.

We heard from Dave Ormiston, Hartland's new town manager. He said that he is looking forward to having monthly town staff meetings that will provide good coordination and communication between all branches of town government.

Nancy presented the Director's Report (attached) and the board accepted the report.

We discussed the library budget. There was a question about a transfer of funds from the library's reserve account and Dave explained that it will be returned once some July expenses are attributed to June.

Nancy announced that assistant director Theresa Gregory has resigned for personal reasons. The board publicly recognized Theresa for her many years of wonderful service to the Hartland Library. She will be greatly missed.

Nancy said that she would like to advertise the position immediately. It was agreed that the position would be increased to 20 hours a week and that the pay range would be advertised as \$17.25 to \$18.25 per hour.

Laura Bergstresser moved that we approve the job description and pay scale. Kristi Clements seconded and the motion was unanimously approved.

Nancy announced that she would start the process of redesigning the library website.

The board tabled the discussion of the HPL handbook.

Under old business, Sarah and Laura said that they would draft a letter to the town attorney asking about how we should handle the annual appeal funds raised for a new bathroom. Now that it is clear the bathroom project would be much more expensive than was originally thought, which makes the project financially unwise, the board wants to make sure that the money raised is used in accordance with the law.

The board updated Dave on necessary building maintenance projects and Dave said that he will work to get going on the projects but that there are many town infrastructure and building projects that must be completed in the next year.

The meeting adjourned at 9:54 a.m.

Respectfully submitted, Sarah Stewart Taylor, acting secretary