

UNAPPROVED
Hartland Public Library Board of Trustees Meeting Minutes
December 21, 2017

Present: Trustees: Kristi Clemens, Laura Bergstresser (by phone), Sarah Stewart Taylor, April Doherty Staff: Nancy Tusinski Also present: Dave Ormison, Town Manager

- I. Meeting called to order at 8:33 am
 - a. Agenda was corrected
 - b. Minutes were corrected .
 - c. Kristi moved to approve of the minutes of the November meeting minutes, seconded by Sarah. Accepted unanimously by a voice vote.
 - d. No public comment
- II. Directors report accepted
- III. Financial report was accepted
- IV. New business
 - a. The Front Door: Three companies have done site visits but only one has submitted a quote.
 - b. Library Services Account: We are going to correct an anachronism in the use of the Library Services Account. Over the next two years, we will move the charges to payroll. It is not possible to make the change in one year because of the tightness of next year's budget.
 - c. New Telephone System: The first quote for the system is high and provides much more than we need. Nancy will continue her search.
 - d. Policy Review: Tabled.
 - e. New Roof: We need to know the cost of the new door before we can set the amount we will donate toward the new roof.
 - f. From 10:06 to 10:10, we moved into executive session to discuss the search for the publicity and outreach position.
- V. Old Business:
 - a. The budget presented to the Town looks good for our financial climate.
 - b. The appeal letter for this winter went out.
- VI. We adjourned at 10:12
- VII. Our next meeting is Thursday, January 25, at 8:30 am