

DRAFT

Hartland Library Strategic Planning Steering Committee Meeting
January 16, 2015 - 10:00am, Hartland Library Community Room

Attending: Kristi Clemens, Fred Lee, Sarah Stewart Taylor, Theresa Gregory, Amy Wisehart,
Laura Bergstresser

Initial Agenda:

1. Additions to the agenda
2. Approve minutes from the December meeting
3. Update -- focus group participants
4. Brainstorm additional focus group participants
5. Info packets
6. Next steps, next meeting

Notes on meeting

1. No additions to the agenda were made.
2. Minutes from December meeting were approved.
3. Focus Group participants:
 - The gaps in representation were discussed and a variety of names were offered. It was suggested that a Google document be created to communicate about who to ask and their response to the request.
 - Community groups that were mentioned included the Friends of the Library, HCC, Farmer's Market, Boy Scouts, the Rec Center.
 - Putting a request for focus group participants on the town ListServe was discussed, but ultimately dismissed.
 - Wednesday evenings were reported as being the most convenient time for most of the responding participants, and we decided to select Wednesdays (February 11th and March 25th from 5:30 to 9:00) as the final date choice before asking more possible participants.
 - There was discussion of how to frame the event to make possible participants more interested/willing to devote their time to this effort. Giving them a chance to pose questions and help shape the future were discussed.
 - Some possible participants had asked whether it was okay to come for just some of a session or just one session. This question was going to be put to Amy Howlett.
4. A variety of names were offered: Toni Vendetti, Jean Day, Brian Stroffolino, Blakeley Murrell, Elaine Brousseau, Jaxon Morgan, Jeff Moreno, Elizabeth Craib, Marie Kirn, Cordie Merritt, Melissa Wyman Stroffoino, Jared Ulmer/Laurel Lakey, Karl Kemnitzer, Chiho Kaneko/HCA, Andy Kelley, Amy Richardson, Rec Center - Ray or John, Becca Warren, Ethel Weinberger, James Sturm, Carol Withington, Barbara Johnson, Angela

Mowbray, Jo Knowles, Jennifer Lewis, Knox Johnson, Jack Hall, Brian Fortier, Barbara Lane, Nicki Buck, Bob Stacey, Jeff Bell, Dan Lambert, Maryann Postans, Martha McGlenn, Richard Waddell, Yvonne Rice, Carmen Summarsell, Shari Altman, Molly Delaney

5. Information packets: As discussed in prior meeting, it will include the last library plan, recent annual report, general info about technology and the future of libraries, aspirational things from library journal about small libraries that do big things.

6. Next steps:

- contact participants suggested in this meeting.
- Amy W. will send out an email to tell us what to say when asking (as discussed under #3 above.
- Food? Can we contact Windsor Station?
- Do we need another meeting (Meeting scheduled for 2/27 at 10:00am)
- Who captures feedback/comments at the focus group meetings? (Ask Amy H.).