

Hartland Public Library
Board of Trustees Meeting Minutes
May 29, 2018
APPROVED

Present: Trustees: April Doherty, Laura Bergstresser, Sarah Stewart Taylor, Julianne Harden, Colleen Lannon; **Staff:** Nancy Tusinski; **Visitor:** Lara Keenan, VT Dept of Libraries

- I. **Call Meeting to Order.** Julianne called the meeting to order at 1:02pm.
 - a. **Corrections/Additions.** Addition to the agenda: discuss hiring a back-up sub for the library so that we have two staff members present when the library is open. Julianne made a motion to hire Sarah Easton as a substitute at \$13/hour. Motion passed.
 - b. **Approve Minutes.** The minutes of the April 2018 board meeting were corrected to reflect that Colleen Lannon was in attendance. April made a motion to accept the revised minutes. Motion passed.
 - c. **Public Comment.** No public comment.

- II. **Library Director's Report (attached):** Nancy gave an update on recent and upcoming programs and summer staffing plans, and she alerted the board to an issue with the HVAC system (we need a new condenser).

- III. **Financial Report:** Expenses are running at 80% of budget. Postage for mailing items is down, but ILL postage expenses are up, so those numbers will be adjusted in the next proposed budget.

- IV. **Other Business:**
 - a. **Scheduling June 2018 meeting:** We will have a quorum, so the next Board of Trustees meeting will be held on June 26 at 1pm.
 - b. **Library roof repair update:** Nancy provided a summary of the Select Board Meeting discussion on replacing the library roof. Because of the cost of the project, the Select Board is considering replacing everything except the roof of the Children's Room this year, and finishing that part next year. The Town Manager has appealed to the Library Board to reconsider our earlier decision to give \$10,000 contingent upon replacement of the entire roof. The roof project will be discussed at the June 4 Select Board Meeting.

- V. **Special Topic:** Presentation by Lara Keenan, VT Dept. of Libraries

Colleen moved to adjourn the meeting at **2:56 pm**.

Next regular meeting: June 26, 2018, at 1:00pm

Submitted by Colleen Lannon
May 29, 2018