

Hartland Public Library
Board of Trustees Meeting Minutes
August 28, 2018
APPROVED

Present: Trustees: April Doherty, Laura Bergstresser, Sarah Stewart Taylor, Julianne Harden, Colleen Lannon; **Staff:** Nancy Tusinski

The meeting was opened at **1:06 pm**.

1. Call Meeting to Order

- a. **Corrections/Additions:** Addition to the agenda: Future Meeting Times was added to Other Business.
- b. **Approve Minutes.** The July BOT Meeting Minutes were corrected to note that Colleen Lannon was present. Laura motioned that we approved the minutes as amended. Motion passed.
- c. **Public Comment.** No public comment.

2. Library Director's Report (Attached). Nancy presented a summary of summer programs, noting in particular that the youth sleepover was *very* successful. The library also received two grants: one that will be used to expand our LGBTQ+ collection and offer LGBTQ+ programming next summer, and one to offer a weekly after-school coding club, open to *all* ages, that will be held next spring.

3. Financial Report (Attached).

4. New Business

- a. **Summary of Select Board Special Meeting on 13 Aug 2018.** Julianne offered a brief summary. Topics that were covered included: options for public transportation; buildings and maintenance; roads maintenance; junk ordinance; and policing. The library BOT will continue to participate in future discussions about town buildings and community vision and to advocate for the needs of the library.
- b. **Facility Walk-Through.** The Board walked through the library and noted facility items to address at future meetings, which included the following: meeting room (two of five speakers do not work; walls need to be repainted); back deck (tree needs to be trimmed; a few boards need to be replaced); the water fountain (still not working after several repair attempts); storage solutions for youth programming; and archiving material.
- c. **OneCard Policy Review.** We do not have a stated policy about who is eligible to receive a OneCard. The Board supports the idea of continuing with the current practice: we issue a library card to anyone who requests one, regardless of residency, and that any cardholder who is over 16 years of age and a member in good standing can receive a OneCard. Nancy will draft a proposal to this effect and present it at the next meeting.

5. Old Business

- a. **Dogs at the Library.** Nancy reported that there was another dog incident at library a few weeks ago—three dogs chased a child on library grounds, and one dog bit him. It happened outside, so it falls under the Town Dog Policy, though that policy does affect library patrons. such The Board will continue to consider ways to balance our concern for the health and safety of our patrons with love of dogs.
- b. **Personnel Policy Finalization.** The Personnel Policy was accepted and signed by all Board members.

6. Other Business

- a. **Board Planning Matrix Compilation.** Colleen passed out a copy of the Board Planning Matrix and asked each Board member to fill out a copy and bring to the next meeting.
- b. **Review Board Planning Calendar.** The Board reviewed the calendar items to be addressed at the September meeting.
- c. **Board Meeting Times.** After reviewing the schedule of upcoming meeting dates, the Board decided to continue meeting on the final Thursday of each month at 1:00p.m.

Colleen moved to adjourn the meeting **at 2:52 pm.**

Next regular meeting: September 25, 2018, at 1:00pm

Submitted by Colleen Lannon
August 29, 2018