

Hartland Public Library Board of Trustees Meeting Minutes May  
28, 2019 1:00 pm 153 US Route 5, Hartland, VT 05048

I. Trustee Meeting Called to Order at 1:05 pm

Present: Nancy Tusinski, Laura Bergstresser, Colleen Lannon, Sarah Stewart Taylor, Becca Warren

A. Corrections and additions to the agenda

B. Approve April Minutes

We will amend the minutes from our last meeting to reflect that the board went into executive session in order to discuss a personnel matter. Laura moved and Sarah seconded.

We will amend the minutes to clarify that library staff do not supervise children.

Minutes will be corrected and approved at the next meeting.

C. Public Comment

I. Library Director's Report

Director's report accepted. Nancy reported that we have hired Kelly Sennott for the Library Assistant Two position. She will start in June. See attached.

III. Financial Report

We discussed the fact that the library is paying much more for coffee supplies than we make in donations. Currently, coffee supplies come out of the adult programming line item in our budget. Kids drinking lots of coffee after school is part of the problem so we will try limiting coffee to adults only to see if it helps. See attached.

IV. Scheduled Business

A. Discuss Summer Fundraising Plans

We do not plan on a summer fundraising plan at this time. Laura will reach out to the Friends of the Library to express our appreciation for all that they do and to open lines of communication between the board the Friends.

V. New Business

A. Outdoor Security Camera

The board discussed whether we should install security cameras on the porch. There has been some damage to property on the porch. We will get more information and do some research on necessary policy discussions and how security cameras are handled at other libraries.

## VI. Old Business

### A. Key Policy

Tabled to next meeting.

### B. Archiving Discussion

Laura will look into storing the library records at Damon Hall.

Laura moved to adjourn the meeting at 3:49.

Next meeting: June 25, 2019, at 1pm.