

UNAPPROVED  
Hartland Public Library Board of Trustees Meeting Minutes  
July 23, 2019

Present: Trustees: Laura Bergstresser, Sarah Stewart Taylor, Becka Warren, April Doherty  
Staff: Nancy Tusinski

- I. Meeting called to order at 1:06 pm
    - a. Sarah moved to approve the minutes of the June meeting meeting minutes. Laura seconded. Accepted unanimously by voice vote.
    - b. No public comment
  - II. Director's report accepted
  - III. The town has a new accounting program to be accustomed to. The Financial report was accepted.
  - IV. Scheduled Business
    - a. We reviewed the budget. We agreed to add a line for the cost of substitute librarians next year. We agreed to add a line for online subscriptions rather than bundle KOHA and the others under maintenance. This will be more obviously needed when Friends no longer buys Kanopy for the library, which costs \$960 a year. We need to revisit our coffee policy because we are spending much more on coffee than we are taking in
  - V. New Business
    - a. We continued our discussion on installing a camera on the front porch. The staff has said they would feel safer with a surveillance camera but did not feel strongly one way or the other. Nancy is going to find out the bandwidth the camera would require. A APSIF grant might pay for part of the camera if it decreases the insurance the town has to pay.
  - VI. Old Business
    - a. Sarah moved we approve the new key policy with corrections. We approved it unanimously by voice vote.
  - VII. Laura move to adjourn at 2:43 pm
- The next meeting is the 27<sup>th</sup> of August at 1pm.

Respectfully submitted,  
April Doherty