

APPROVED  
Hartland Public Library Board of Trustees Meeting Minutes  
May 19, 2020

Present: Trustees: Laura Bergstresser, Sarah Stewart Taylor, Dana Jacobsen-Goodhue, Colleen Lannon, Becka Warren. Staff: Nancy Tusinski.

- I. Trustee Meeting called to order 6:34 pm
  - A. Corrections and additions to the agenda  
None made
  - B. Approve April Minutes  
Moved by Sarah, Second by Colleen. Motion passed by unanimous voice vote.
  - C. Public Comment  
none
- II. Library Director's Report
  - A. Director's report accepted. Nancy added that ebook checkouts and Kanopy streaming data has been evaluated, comparing closure period to pre-closure, and usage of both services has almost doubled.
- III. Financial Report  
The Library Director presented the Financial Report to the Board.
- IV. Scheduled Business
  - A. Discuss Summer Fundraising Plans. Board decided not to pursue summer fundraising given the circumstances.
  - B. Create Summer Advocacy Plan. The Board will continue to share Library programs and status in the community, especially the message that the Library building is closed but the Library is open and providing services.
- V. New Business
  - A. Self-Checkout Station  
Discussion of options for self-checkout machines. Further discussion to be put on the June agenda.
  - B. Security Camera (Internal View)  
Laura motioned to accept the Hartland Public Library Security Camera Policy as written, Dana seconded. Motion passed unanimously with voice vote.
- VI. Old Business
  - A. Covid-19 Operations Discussion  
General updates on Library processes.

B. Infectious Disease Policy going forward  
Moved to future meeting date for discussion.  
Laura adjourned the meeting at 8:07 pm.