

Hartland Public Library
Board of Trustees
Minutes
July 21, 2020 at 6:30pm
153 US Route 5, Hartland, VT 05048

Present: Trustees: Laura Bergstresser, Dana Jacobsen-Goodhue, Colleen Lannon, Sarah Stewart
Taylor Becca Warren. Staff: Nancy Tusinski.

I. Call Trustee Meeting to Order

Laura called the meeting to order at 6:40 pm

A. Corrections and additions to the agenda

none

B. Approve June Minutes.

1. June 16 regular meeting. Moved to be approved by Colleen, seconded by Sarah. Minutes approved.
2. June 18 special meeting minutes. Moved to be approved by Colleen, seconded by Laura, passed unanimously.

C. Public Comment

none.

II. Library Director's Report

The Director presented the report. Sarah will investigate finding students who might do a community service project for the library.

III. Financial Reports

The Board reviewed the financial reports.

IV. Scheduled Business

- A. Budgeting discussion: Review prior year's budget/spending, current fiscal year budget, begin budget priorities for annual appeal/future budget.

V. New Business

A. Mandatory Mask Policy.

Laura moved that we adopt a mask policy as follows, "Masks are required to enter the Hartland Public Library building. If a patron doesn't have a mask, the Library can provide curbside pickup." Colleen seconded. Motion passed unanimously.

B. Bathroom/Cleaning Discussion.

The board discussed the need for cleaners to clean a small additional area of the Library due to the COVID-19 pandemic, using EPA approved disinfectant and at an additional

cost of \$10 per month: handrails, door frames, tables. Colleen moved to accept the additional cost and plan, Laura seconded. Motion passed unanimously.

C. Lending Chromebooks - policy and waiver

Board reviewed the Mobile Lending Policy/Borrower Agreement. Sarah moves that we adopt the Mobile Lending Policy/Borrower Agreement as amended, Laura seconded. Motion passed unanimously

D. Lending WiFi Hotspots.

The board discussed purchasing two wireless hotspots for the Library and agreed to move forward to purchase the hotspots and develop a policy.

E. Friday/Monday holiday policy

Discussion only.

F. Statement on Equity and Inclusion.

Board discussed the Urban Libraries Council's [Statement on Race and Social Equity](#).

Dana moved that HPL reach out to the ULC to become a signatory to the Statement on Race and Social Equity. Becka seconded. Motion passed unanimously.

VI. Old Business

A. Strategic Planning check-in

Discussion.

Meeting adjourned, 8:51 pm.

Respectfully submitted, Becka Warren, Secretary.