

Hartland Public Library
Board of Trustees
Personnel Sub-Committee Agenda
October 5, 2021 @ 6:30pm
153 US Route 5, Hartland, VT 05048

- I. Call Trustee Meeting to Order
 - A. Corrections and additions to the agenda
 - B. Approve August Minutes
 - C. Public Comment

- II. Old Business
 - A. Based on The 2020 Vermont livable wage, as well as all basic needs budgets, exceeds the 2020 Vermont minimum wage.
<https://ljfo.vermont.gov/assets/Subjects/Basic-Needs-Budgets/1defd5222f/2021-Basic-Needs-Budget-and-Livable-Wage-report-FINAL-1-16-2021.pdf>
 - B. Belief statement: at least \$15/hour, based on similar comps, raising profile of typically “female” positions, transparency
<https://www.vermontlibraries.org//compensation5.07.pdf>

- III. Scheduled Business
 - Staffing plan: \$15/hour, transparent pay scale? (dana draft, 14 hours counts as one year? Or pro-rated, asst dir tied to children’s librarian).
Increase hours from 121 to 129-131
 - Director evaluation, job description (tech that Nancy does - town budget has \$\$ put aside for this, VT. Digital
 - Revise personnel handbook including personnel philosophy, on holiday staff will be paid their regular hours up to 8 hours per day (section 1.v)