Hartland Public Library Board of Trustees Special Meeting & Personnel Sub-Committee Agenda November 2, 2021 @ 6:30pm 153 US Route 5, Hartland, VT 05048

- I. Call Trustee Meeting to Order
  - A. Corrections and additions to the agenda
  - B. Approve August Minutes
  - C. Public Comment

## II. Full Board Business

A. Review/approve annual appeal letter

## III. Scheduled Business

- Staffing plan: transparent step schedule vs. merit increases
- Director job description/evaluation
- Revise personnel handbook