

Hartland Public Library  
Board of Trustees  
APPROVED minutes  
6:30 pm October 19, 2021  
153 US Route 5, Hartland, VT 05048

Present: Laura Bergstresser, Sarah Stewart Taylor, Rita Boynton, Dana Jacobson-Goodhue, Becka Warren, Nancy Tusinski

- I. Call Trustee Meeting to Order 6:33 pm.
  - A. Corrections and additions to the agenda. The Bylaws revision will be moved to a future meeting. The Old Business will move to before the Scheduled Business.
  - B. Approve September Minutes. Becka move to correct spelling of Dana's name, Dana seconded, motion passed unanimously. Sarah moved to approve Sept minutes, Laura second. Motion passed unanimously
  - C. Public Comment. No public present.
- II. Library Director's Report. Discussion of Director's report, including OverDrive statistics, delays in publishing schedules, cost of carpet replacement, disadvantages of marmoleum, discussion of physical circulation vs online circulation during building closure, anecdotal building visit numbers around 60%, COVID peaking in Vermont.
- III. Financial Report. The Board and Director looked at the financial report. The failed router added an unexpected expense.
- IV. Old Business
  - A. Print and Sign bylaws revision. Removed from the agenda in IA.
  - B. Report from personnel committee. Personnel committee members presented wage proposals and background. Long discussion of FY 23 budget for salaries.
  - C. Approve budget. Sarah moves to adopt the staffing wage option in column U (see attached budget draft), Laura seconds. Motion passed unanimously.
- V. Scheduled Business
  - A. Annual Appeal prep - share fundraising letter. Library carpet expense is much higher than expected (estimate is \$43,000 to replace current carpet with new tile-style carpet). Carpet responsibility is on the Board of Trustees so we must replace the carpet. Discussion of how to manage the financial burden. Options include a building grant, multiple year fundraising, matching, doing half the building. Focus of the annual appeal will be to begin the carpet process. Sarah will draft the final letter and schedule a special meeting in November for the board to approve. The mailing list looks good, partially due to using a mailing

service last year.

Next Board of Trustees Meeting is November 16 at 6:30 pm.

Personnel Committee meeting will be November 2 at 6:30 pm.

Meeting adjourned at 8:45 pm