

Hartland Public Library
Board of Trustees
Approved minutes
6:30 pm November 16, 2021
153 US Route 5, Hartland, VT 05048

Present: Laura Bergstresser, Rita Boynton, Dana Jacobson-Goodhue, Becca Warren, Nancy Tusinski

Absent: Sarah Stewart Taylor

- I. *Call Trustee Meeting to Order 6:34 PM.*
 - A. *Corrections and additions to the agenda.* Added IV D, E. We will be approving the October Minutes, not the September minutes as published.
 - B. *Approve October Minutes.* Add 'adjourned at 8:45 pm.' Laura moved to approve the minutes, Dana seconded, motion passed unanimously. Dana moved to approve Nov 2 special meeting minutes, Laura seconded, motion passed unanimously.
 - C. *Public Comment.* No public present.
- II. *Library Director's Report.* The Director presented the report.
- III. *Financial Report.* The Director presented the report. Annual appeal letter mailing payment has headed to Quality Mail and the letters should be out by the end of the week or so.
- IV. *New Business*
 - A. *Fundraising Opportunity - Vermont Fairytale Festival, Gift wish list.* Laura moved that the Board approve participation in Fairytale Fundraiser. Dana seconded. Motion passed unanimously. Discussion of the gift wish list. Discussion about carpet fundraising ideas, including 'buy a tile,' a 'choose your tile' grid, a measurement of the campaign success that used the floor grid not the thermometer. Becca moved that Nancy move forward with the gift wish list project, Laura seconded, motion passed unanimously.
 - B. *Library Trustee seats open for election 2022.* Laura Bergstresser and Becca Warren are finishing their current terms. Laura is not eligible for re-election this March. Becca is eligible. Discussion of candidate recruitment. Board members should think about potential candidates, and inquire to them.
 - C. *Meeting Room Policy & Zoom Virtual Meeting Rooms.* The Director requests that the Board review the existing Meeting Room Policy and consider the proposed Zoom room policy, to be discussed in December.

- D. *Staff Development Day.* The day will be December 3. Discussion of Board support of the day. Laura will pick up lunch, Becca will make a dessert, Dana will get cards and organize the signing.
 - E. *Review Town Report report.* Director took notes on suggestions for additions to the Library report to the Town. The Board crafted a Board addition to the Library report to the Town.
- V. *Old Business*
- A. *Print and sign bylaws revision.* The Board signed the bylaws revision.
 - B. *Budget presentation at selectboard meeting in December.* The Director will keep the Board updated on the meeting scheduling.

Next Board of Trustees Meeting: December 21.

Meeting adjourned, 8:24 pm.