

Hartland Public Library
Board of Trustees
APPROVED MINUTES
6:30 pm December 21, 2021

Present: Laura Bergstresser, Sarah Stewart Taylor, Sarah Bruce, Becka Warren, Nancy Tusinski,
Dana Jacobson-Goodhue

Absent: Rita Boynton

- I. Call Trustee Meeting to Order. 6:36 pm
 - A. Corrections and additions to the agenda. We moved the HVAC agenda item to the first in New Business.
 - B. Approve November Minutes. Laura moved that we accept the minutes. Sarah seconded. Motion passed unanimously.
 - C. Public Comment. No public comment.
- II. Library Director's Report. Discussion of the Report. The response to the Annual Appeal is very heartwarming.
- III. Financial Report. The Director presented the financial report.
- IV. New Business
 - A. *Energy Committee HVAC update.* Sarah Bruce presented the Energy Committee HVAC update. Q from Laura, what will Selectboard do with the eventual proposed HEC plan? Board would take it under advisement. The Energy Committee does not have the authority to request RFPs for estimating cost of the project, so costs are unknown for the various options. Discussion of upcoming ARPA conversations, and the January 13 Selectboard meeting at which Two Rivers Ottauquechee Regional Planning Commission will present, and the following meeting two weeks later. Question about declining energy usage in chart, likely from the building use changes during the pandemic.
 - B. *General Policy Review.* Agenda item was moved to a future meeting.
 - C. *PayPal Donation button.* The Friends would like to have a Paypal button on the Friends website. Laura moves that we allow the Friends of the Library to have a Paypal button on the Hartland Library website. Sarah seconded. Motion passed unanimously.
 - D. *Outreach and communication discussion.* We overviewed community outreach about operating status to determine if sufficient communication is occurring, and determined that it is.
 - E. *2022 Town Plan information.* Laura will work with Nancy to ensure the description of the Library in the Town Plan is updated.

V. Old Business

- A. *FY 23 Budget status update.* The town budget is still in process.
- B. *Board member search update.* Discussion of open Board of Trustee seats and whether there are candidates.
- C. *Zoom Community Room policy continued.* Discussion of proposed Zoom room policy. Becka moved that we accept the Zoom room policy with the discussed changes, Sarah seconded, motion passed unanimously.

Meeting adjourned, 8:13 pm.