

Hartland Public Library
Board of Trustees

APPROVED MINUTES
March 15, 2022 @ 6:30pm
153 US Route 5, Hartland, VT 05048
(This will be an online meeting only)
Zoom Meeting ID: 869 3441 4299
Passcode: 851098

Present: Sarah Stewart Taylor, Becca Warren, Rita Boynton, Dana Jacobson-Goodhue, Meredith Liben.

- I. Call Trustee Meeting to Order - 6:38pm.
 - A. Corrections and additions to the agenda: add discussion about personnel sub committee and move video on board procedure in May since Meredith is not present.
 - B. Approve Minutes - slight change to 2/15
 - C. Public Comment - no public

- II. New Business

- A. Election of officers of the Board of Trustees/Establishment of time and place of meeting/reassignment of email addresses

Motion to elect Dana as Secretary - Becca nominated, Sarah seconded, unanimously approved

Motion to elect Sarah as Chair - Rita nominated, Dana seconded, unanimously approved.

Motion to elect Becca as Vice Chair - Sarah nominated, Rita seconded, unanimously approved.

Motion to nominate Rita as Treasurer - Dana nominated, Sarah seconded, unanimously approved

The Board will look at timing of future Board meetings at the May meeting.

- B. Personnel Sub-Committee Discussion: goal to wrap-up job descriptions by May Board meeting, scheduled a meeting for March 22nd at 6:00pm (in person). Nancy will join via Zoom.

- III. Library Director's Report - Nancy reported that a patron fell on the ice in front of the library on Feb. 19th. Sarah commended Nancy for her moderation of the Meet The Candidates Night. Nancy clarified that Overdrive is the company that owns Libby (app). And the FOL Book Sale is coming back!

- IV. Financial Report - Nancy presented the report and the library is right on target at 71%. In actuality our spending is 67% once revenues are put back in.

V. Old Business

- A. Update on Circulation and Technical Services position - Erik van Eck is very excited. He begins on April 18th!

- B. Mask policy - Nancy reported that the governor has lifted the mask mandates but has allowed municipalities to make decisions. As of 3/14 Hartland lifted its town building mask mandate. At present the Library asks patrons to wear masks. Recommendation is to not make any changes at the moment.

- C. Open Meeting Law reminder: We can not send group emails.

Meeting Adjourned at 7:51pm