

Hartland Public Library
Board of Trustees
Personnel Sub-Committee
APPROVED MINUTES
March 24, 2022 @ 6:00pm
153 US Route 5, Hartland, VT 05048

I. Call Meeting to Order – Meeting was called to order at 6:03

In attendance: Nancy Tusinski, Sarah Stewart Taylor, Becca Warren, Dana Jacobson-Goodhue, Rita Boynton, Meredith Liben

- A. Corrections and additions to the agenda
- B. Approve November minutes? **Minutes already approved.**
- C. Public Comment

II. New Business

- A. Identify new-hire Director Salary Range for VTLIB survey

The VT Dept. of Libraries has asked us to fill out a survey about what the salary would be if we had to hire a librarian now. The subcommittee decided that we would answer with a range of \$25-30 dollars per hour.

III. Scheduled Business:

- A. Staffing plan: salary step schedule vs. merit increase.

The subcommittee decided that we may need to wait for a final decision until the VT Dept. of Libraries issues its salary survey. But we should have a discussion about the board's philosophy about salary increases and living wages. The subcommittee will meet over the next three months to address items B and C.

- B. Director job description/evaluation
- C. Revise personnel handbook

The meeting was adjourned at 8:01 p.m.