

Hartland Public Library
Board of Trustees
Approved Meeting Minutes
April 19, 2022 at 6:30 p.m.
153 US Route 5, Hartland, VT 05048

Present: Nancy Tusinski, Sarah Stewart Taylor, Becca Warren, Rita Boynton, Meredith Liben and Dana Jacobson-Goodhue

- I. Call Trustee Meeting to Order at 6:31pm
 - A. Corrections and additions to the agenda - added letter G under New Business
 - B. Approve March Minutes - Becca moved to approve the minutes, Rita seconded. Unanimously approved via roll call.
 - C. Public Comment - No public present

- II. Library Director's Report - Nancy highlighted the UPC battery backup purchase. Sarah recommended that we discuss scheduling with Gary Denziel during the personnel sub committee update. Becca asked about the canopy; it is a bit awkward with how low it is mounted but works. Sarah also complimented Nancy on the success of the poetry festival.

- III. Financial Report - we are 79.89% spending on paper but according to Martin we are at 74% and our target is 75%. Nancy proposed a topic for non resident family card in May.

- IV. Scheduled Business
 - A. New Board members orientation powerpoint from VTLIB (libraries.vermont.gov) and bylaws. Question was raised about term limits; it may be a topic for future discussion.
 - B. Borrower Policy for Library of Things items - Dana made a motion to approve the policy, Rita seconded. Unanimously approved via roll call.
 - C. Holiday Hours - Rita moved to return the policy (prior to November 2021) for staff to be paid for their regularly scheduled hours on holidays. Becca seconded. Unanimously approved via roll call.
 - D. VLA Conference June 1, 2022 - possible Staff Development Day and library closure. Becca made a motion to close the library for a staff development day. Rita seconded. Unanimously approved via roll call.
 - E. B&W Printing Costs for Patrons - discussion about asking for donations rather than charging for B&W printing. Becca moved that B&W printing be free from this day forward. Rita seconded. Unanimously approved via roll call.
 - F. Volunteer Appreciation Luncheon - Rita has been the only volunteer this year. Rita recommended that the luncheon be put off for this year. It would be good to recruit more volunteers for projects like Take and Make crafts, covering books, etc.
 - G. Scheduling Conflicts - May meeting moved to the 18th at 6:30pm and June meeting moved to June 20th at 6pm.

V. Old Business

A. Personnel Committee Update -

- a. Hour meeting Zoom meeting with Gary Deziel to discuss HR - 1st choice May 16th at 11:00 2nd choice May 16th at 12:00pm.
- b. At the last meeting more work was done on the philosophy. Dana will meet individually with Nancy to discuss the handbook, which would require board approval for any changes. Next meeting May 23rd at 7pm to go over job descriptions with a plan to report out to the larger board at the July meeting.

B. Friends/Book Sale Update - The book sale is going forward for July 4th. The Friends come to the library every Monday to work in the community room to set up the sale. Sarah has invited the Friends to the May meeting to discuss how the library board can support the Friends and share the future fundraising idea for new flooring.

Meeting adjourned at 8:05pm.