

Hartland Public Library
Board of Trustees
Minutes
September 20, 2022 6:00pm
In Person and Zoom
153 US Route 5, Hartland, VT 05048

Present at the meeting: Nancy Tusinski, Sarah Stewart Taylor, Becca Warren, Rita Boynton, and Dana Jacobson-Goodhue

I. Called to Order at 6:01pm

- A. Corrections and additions to the agenda - Dana asked about policy to prevent banning books. No need. Nancy said there is a policy for reconsideration.
Perhaps we should put together a statement regarding free speech?
- B. Approve Minutes - Rita made a motion to accept the minutes, Becca seconded and it was passed unanimously.
- C. Public Comment - No public present.

II. Library Director's Report (At 7:15 we will hear from Traci Joy.) Please note that the Memorial Fund is designated for YA only. August is traditionally slow and this August was like last year. September has picked up and it is busy at HPL, especially Tuesdays!

III. Financial Report - We are 19% into the calendar and HPL is at 17%. Note: Indeed is the platform whereby Traci Joy heard about our opening.

IV. Scheduled Business

- A. Library Budget for FY 24 and discuss recent raise for all town employees and how to address/incorporate into budget - the Town voted in August to give everyone a 3.5% retroactive increase, using ARPA funds, (including library) employees for FY23.
Digital Audiobooks is the fastest growing media offering out there. Should we prioritize programming to highlight in-person programming again?
- B. Update on Fundraising/Carpet Committee and next steps - The history of the carpet MOU is that the Board at that time wanted to maintain control of interior decisions. Next meeting is October/November to discuss next steps and annual appeal.
- C. Policy for lending library equipment to other town departments - A couple of town departments have wanted to borrow the OWL. Dana made a motion to approve the

Town/Dept Lending Policy. Rita seconded the motion and it was passed unanimously.

- D. Switch Child Accompaniment policy back to pre-Covid policy. Becca made a motion to return to the 2019 (“steady state”) Child Accompaniment Policy. Rita seconded it and the motion passed unanimously.

- E. Painting quote for meeting room - \$700 to paint and retouch the trim or \$1400 to do the window trim. The Aging in Hartland grant will not include painting but would cover the cost of drapes. There is about \$1100 in the annual fund that could be used for painting. There is a reserve fund but we would rather not use that. Sarah made a motion to approve up to \$850 for painting of the community room to be taken from the non designated fundraising account. Becca seconded it and it was approved unanimously.

- F. Resumption of Indoor Meetings/Library Programs and discussion of possible approaches to masking recommendations. At the end of August Dave announced that the town may host indoor programs in community spaces. As such, our community room is open again! Some staff/presenters would like the flexibility to recommend/request masks depending on program size, air quality, and Covid rates. Rita made a motion to adopt the mask policy as written, Becca seconded the motion.
Rita, Becca and Sarah voted in favor and Dana abstained.

- G. Town Employee Grievance policy and library procedure - The town handbook is from 2014 and is missing a grievance policy. There is a chain of command that when there is a grievance they are first to speak with their supervisor.

- H. Executive Session - Entered at 8:04pm. Becca moved that the board comes out of executive session. Sarah seconded the motion and it was passed unanimously.

Rita made a motion to adjourn at 8:13pm, Becca seconded and the motion was approved unanimously.

Submitted 9/20/2022 by Dana Jacobson-Goodhue