

Vermont Hartland Public Library
Board of Trustees
Approved Meeting Minutes
January 24, 2023 6:00 pm
153 US Route 5, Hartland, VT 05048

Present: Sarah Stewart Taylor, Becca Warren, Rita Boynton, Dana Jacobson-Goodhue, Meredith Liben, Nancy Tusinski and Peggy Ramel

- I. Call Trustee Meeting to Order - 6:04pm
 - A. Corrections and additions to the agenda - include library personnel showcase: Peggy Ramel has been a library assistant since Oct 2020. Processing new materials is one of her favorite parts of the job, as is “weeding” shelves and creating inspiring spaces.
 - B. Approve December and Special Meeting Minutes - Meredith made a motion to approve the December 20th minutes and Dana seconded. The motion was approved by Sarah, Dana, Meredith and Rita. Becca abstained since she was not present for the meeting.
Sarah made a motion to accept the minutes for the January 14, 2023 special meeting with the inclusion of the mission and priorities as well as the language “five year plan” into the goal statement. Rita seconded the motion and it was accepted unanimously.
 - C. Public Comment - no public present
- II. Library Director’s Report - Library will host the Meet The Candidate meeting again. Liz will help since there were so many attendees last year. Traci has heard from parents that they like the improvements she has done to the children and teen space.
- III. Financial Report - Budget is at 56% while we are 51% into the year. Publicity and library substitute figures are up as are office supplies and library processing materials.
- IV. Scheduled Business
 - A. Strategic Planning - Two topics left unfinished...discussion of consultants and who to include on the committee. The VT Community Foundation offers a grant for Strategic Planning consultants. We may need to put out an RFP for the consultant. Nancy has reached out to the two potential consultants but has not heard back. Nancy will reach out to other libraries that are in the process right now. Seems clear that the board would like to hire a consultant. Becca will look into the grant form. We could also use funds for food and paying for babysitting. If we can’t get a grant we would have to raise it through fundraising.

Sarah thought it would be good to include Tina Skeehan, HES librarian, on the committee. Job description would include outreach (community meetings), attend meetings, share opinions/vision and knowledge. Would like representation from a middle/high school student(s), resident of North Hartland, someone from VAST/Hill Hoppers, homeschoolers, someone from the business community. Perhaps the library vice-chair could do the heavy lifting in the strategic planning?

- B. Fundraising/Carpet Update -Fundraising is going well. This year we have received \$7900. After two years of fundraising for the carpet and taking out postage we have about \$11,000, which might be enough to replace the entry and space in front of the circulation desk. Nancy will confirm the piecemeal price with the goal of doing something after the Town Meeting. This might be a way to build momentum to do the carpet in the community room at the same time.
- C. VT Libraries minimum standards - the official standards are still the 1986 version. There is a committee at the state level that is reviewing these. Please make sure they are in your binder.

Sarah made a motion to go into executive session - Meredith seconded the motion - to discuss the evaluation of a public officer/employee. The motion was approved unanimously.

Sarah made a motion to come out of the executive section at 8:55pm, Meredith seconded and the motion was approved unanimously.

Sarah moved to adjourn the meeting at 8:56pm
Respectfully submitted by Dana Jacobson-Goodhue