

Hartland Public Library
Board of Trustees
Approved Meeting Minutes
153 US Route 5, Hartland, VT

October 17, 2023

6:15pm

- I. Trustee Meeting called to order at 6:17. Present were: Rita Boynton, Chris Drain, Dana Jacobson-Goodhue, Meredith Liben, Becka Warren and Traci Joy (Director)
 - A. Corrections and additions to the Agenda - a correction of the August 4th meeting date (the agenda had the date as the 24th)
 - B. Approve minutes: Sept. 19th BOT Mtg. and Aug. 4th Special Meeting. Becka moved and Chris seconded that we approve the August 4th meeting. Passed unanimously. For the September 19th Board meeting, Rita moved and Chris seconded that they be approved. Passed unanimously.
 - C. Public Comment - there was no public present.
- II. Financial Report - The adult book purchasing budget is running high but the Friends of the Library were approached to support book buying and they agreed. Their booksale fundraising has been successful in 2023.
- III. Library Director's Report - we celebrated the open library and party again as a wonderful feel good moment and great community event. Rhys Morris has accepted and started the full time slot. The library is now fully staffed with a vibrant staff. There's lots of re-classifying and organizing of the collection going on behind the scenes.
- IV. New Business
 - A. FY 2025 budget draft, preliminary discussion. The board gave Traci feedback and she will come back to us in November with a revised budget proposal.
 - B. Key and Meeting room policy - Traci submitted some proposed changes to the meeting room policy. We have a key code now, so the key usage policy also needs to be modified.

C. Board Succession Planning - Rita Boynton's term is up and she is not seeking reelection. There will be one board vacancy.

V. Old Business

A. Annual Appeal letter update - we reviewed the draft and made some edit suggestions.

B. Building and Capital funds update - we've heard back from several ADA compliance folks who are willing to come do walkthroughs. Martin and Phil have asked for references and work samples from each responder. The library is first priority for the MERP energy appraisal and resultant funds for energy updates for the town of Hartland.

VI. Meredith moved to adjourn at 8:23. Rita seconded. Unanimously approved.