

Hartland Public Library
Board of Trustees
Approved Meeting Minutes
153 US Route 5, Hartland, VT
Wednesday, January 22, 2025
6:15 pm | In person

- I. Trustees' Meeting called to Order at 6:18 pm. Present were Tina Skehan, Becka Warren, Meredith Liben, Chris Drain and Traci Joy, Director.
- II. Corrections and additions to the Agenda - two items were added (board succession and an executive session).
 - A. Approve Prior Minutes -
 - B. Public Comment - there was no public present at the meeting.
- III. Financial Report - we are now 6 months into the fiscal year so we should be at approximately 50% expenditure. We are just below 50% at this point.
- IV. Library Report - attendance at events continues to go up and there is a steady stream of volunteers coming weekly.
- VI. Old Business
 - A. Communications Update Card Policy Plan & rollout - Update. The plan is well thought out and rollout so far has been smooth.
 - B. Board Succession - there are 3 open seats this March. Meredith Liben's seat is open and she is running for reelection. There is one year left on the currently vacant seat and Harriet Dumas is running for that one-year seat. Kathleen Cross is running for the other 3-year open seat. All candidates have signatures verified and will be on the ballot for Town Meeting elections.
- V. New Business
 - A. Review the 2025 Strategic Plan - Edits made. Plans for copy-editing and designing (Chris/Tina).
 - B. HPL 25th Anniversary Planning - Hartland Community Arts organizations are very interested in joining energies to help celebrate the Hartland Public Library's 25th year in this building.
 - C. Thank You notes for annual appeal donors - Board members will come in over the next ten days to fill out and sign the thank you notes and address the envelopes for mailing.
 - D. Executive Session - Because we are discussing confidential personnel matters, Becka Warren moved and Tina Skehan seconded that we go into executive session for

discussion under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes. The motion was passed unanimously and the board entered executive session at 8:00. The board exited the executive session at 8:15. No action is being taken at this time.

VII. Adjourn - Meredith moved to adjourn the meeting and Tina seconded. It was voted unanimously and the meeting was adjourned at 8:16.