

Hartland Public Library
Board of Trustees
Minutes
153 US Route 5, Hartland, VT
Tuesday Feb 11, 2025
6:15 pm | In person

I. Trustees' Meeting called to order at: 6:18.

Present: Tina Skehan, Becka Warren, Meredith Liben, Chris Drain and Traci Joy, Director.

A. Corrections and additions to the Agenda - there were none.

B. Approve Prior Minutes - Tina moved and Chris seconded. Motion was passed unanimously.

C. Public Comment - there was no public present

II. Financial Report - the budget is tracking closely to where it should be for this time in the budget year.

III. Library Report - we all got to take a look at the refurbished website Traci has been working on. It is coherent and navigable and we all need to broadcast how user-friendly it is.

IV. Old Business

A. Strategic Plan - Chris moved to adopt the strategic plan. Tina seconded. The strategic plan was adopted unanimously! Thanks to all for all the hard work and the elegant result.

B. Annual Appeal Letter - all the thank you's have been sent out.

V. New Business

A. Vacancy appointment - instead of having an election the library board of trustees needs to nominate a town resident to fill the remainder of the term. Meredith moved to appoint Harriet Dumas and Tina seconded. This is a one-year appointment. The motion was passed unanimously.

B. Elect a Vice Chair - There's a need to have a go-to person until the organizing meeting in March. Chris Drain nominated himself to play this role as the most senior board member who is not up for reelection. Tina seconded and Chris was named temporary vice chair by a unanimous vote.

C. Staff Development Day - Traci is proposing that we close the library on April 9th for staff development. The focus is Narcan training and active threat training. Experts have been lined up to provide this training. Tina moved to approve this request and Meredith seconded. The motion was passed unanimously. The board will provide lunch for this event and that will be organised at the March BOT meeting.

D. Library Policy Updates - the current policy states the library is open 35 hours a week, but we are now open 36. There is no statement on weapons in the library at this point. There is a bill pending in the legislature on banning weapons in municipal buildings but the Board and the Director would like to have a policy for the library as many other municipal libraries around VT do. Next steps are to work on this as part of the March/April meetings. Traci will share examples of other policies from other libraries.

VI. Adjourn - Becka moved to adjourn, Tina seconded. The motion was passed unanimously and the meeting was adjourned at 7:16.