

Hartland Public Library
Board of Trustees
Meeting Minutes
153 US Route 5, Hartland, VT
Tuesday, March 18, 2025
6:15 pm | In person

- I. Board of Trustees' meeting called to Order at 6:16 by Chris Drain (acting Vice Chair).

Present at the meeting were: Tina Skehan, Harriet Dumas, Meredith Liben, Chris Drain, Kathleen Cross, Board Members. Traci Joy, Director
- II. Welcome new Trustees and Introductions -
- III. Description of Board of Trustee positions and the Election of Officers. Chris nominated Meredith to be Chair, Harriet seconded. Vote was unanimous. Tina nominated Chris to be Vice Chair and Harriet seconded. Vote was unanimous. Chris nominated Kathleen to be Member-at-Large, Tina seconded. Vote was unanimous. Meredith nominated Tina to be Treasurer. Harriet seconded. Vote was unanimous. Chris nominated Harriet to be Secretary. Tina seconded. Vote was unanimous. The new slate of officers are set for the year.
- IV. Corrections and additions to the Agenda -
 - A. Approve Prior Minutes - Tina moved, Chris seconded. Motion was passed unanimously with Harriet Dumas and Kathleen Cross abstaining.
 - B. Public Comment - There is no public present.
- V. Library Report and Financial report (Director) - We got the library report from Traci. Highlights are that the water system is finally finished. The area still needs to be painted but it is operational. Tech Help has been going really well with David Hale.
- VI. New Business -
 - A. Schedule our monthly meeting day and time -
After discussion it was decided to change the meeting day from the third Tuesday of each month to the third Wednesday of each month, beginning with the April 2025 meeting (April 16). The meeting time will continue to be 6:15 p.m.
 - B. Orientation to the Board of Trustees (BoT) and Hartland Public Library (HPL)
 - C. Library Tour led by the Director

- D. Because we are discussing personnel matters, Meredith moved that we go into executive session to discuss the status of a public officer or employee under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes. Kathleen seconded. The motion was passed unanimously.
- E. The Board came out of executive session at 7:45. As a result of the executive session, the Board has instructed the Library Director that all public records requests from this point onward go to the Board Chair with the Vice Chair and Town Manager copied. The Board also asserts that the Library Director has the full backing and support of the Board of Trustees.

VII. Meredith moved to adjourn at 7:55. Tina seconded. Motion was passed unanimously.